

GRETCHEM WHITMER
GOVERNOR

RACHAEL EUBANKS STATE TREASURER

DETROIT FINANCIAL REVIEW COMMISSION SCHOOL DISTRICT RESOLUTION 2019-29

APPROVING THE COMMUNITY DISTRICT'S NOVEMBER OUT-OF-STATE TRAVEL REIMBURSEMENT REQUESTS

WHEREAS, Public Act 181 of 2014, the Michigan Financial Review Commission Act (the "Act"), allows for the creation of the Detroit Financial Review Commission (the "Commission") within the Michigan Department of Treasury; and

WHEREAS, Section 6(1) of the Act empowers the Commission to provide oversight for the Detroit Public Schools Community District (the "Community District") beginning on June 21, 2016; and

WHEREAS, Section 7(q) of the Act provides that during the period of oversight, the Commission approve all Community District reimbursements to school board members, officials, and employees for travel outside the state; and

WHEREAS, at the Commission meeting on November 25, 2019, the Community District presented out-of-state travel reimbursement requests, attached as **Exhibit A** to this Resolution, for the Commission's review and approval.

NOW THEREFORE, be it resolved by the Detroit Financial Review Commission as follows:

- 1. That the Community District's November 25, 2019 out-of-state travel reimbursement requests, attached as **Exhibit A** to this Resolution but excluding any reimbursements a majority of Commission members present has agreed to exclude as noted in the minutes, are hereby approved.
- 2. That the minutes of the Detroit Financial Review Commission meeting at which this Resolution is adopted take notice of the adoption of this Resolution.
- 3. This Resolution shall have immediate effect.

Out-of-State Travel Requests

The following reimbursements (estimated cost) are being provided to the Board of Education for review and approval. These must also be provided to the FRC for review and approval pursuant to section 7(q) of the Michigan Financial Review Commission Act.

	Conference Name	Location of Trip	Dates of Conference	School / Department	Central Office	Student	Faculty/ Chaperones	Total Participants	Funding Source	Total Est. Cost	Approved by:	Notes
1	American Montessori Society Annual Conference	Dallas, TX	March 13 – March 15, 2020	Curriculum	2	0	9	11	General Funds	\$22,000	Finance Committee 10.25.2019 Academic Committee 10.28.2019 Anticipated Approval Board 11.12.2019 FRC 11.25.2019	In order for teachers to maintain their Montessori certification, attendance and participation in professional development opportunities related to Montessori education is required. The 2020 American Montessori Society Annual Conference will allow teachers and administrators to meet this requirement.

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Agenda Item Details

Meeting Nov 12, 2019 - Regular Board Meeting

Category 15. Consent Agenda (Administrative Items)

Subject 15.08 Approval of Out-of-State Travel for the 2020 American Montessori Society Annual

Conference

Access Public

Type Action

Recommended Action Motion to approve out of state travel to the 2020 American Montessori Society Annual

Conference in an amount not-to-exceed \$22,000.

Public Content

Recommendation:

That the School Board approve the request for out-of-state travel to the 2020 American Montessori Society Annual Conference in an amount not to exceed \$22,000.

Description and Background:

This item was recommended for approval by the Finance Sub-Committee on October 25, 2019 and the Academic Sub-Committee on October 28, 2019.

The District has provided Montessori educational experiences since 2016 and opened its first wall-to-wall Montessori school this year. The 2020 American Montessori Society Annual Conference in Dallas, Texas, will provide teachers and administrators the opportunity to participate in unique workshop sessions in support of Montessori teaching, policy, research, and social justice. The expenses requested here will cover travel and registration for 11 participants (9 Teachers,1 Principal, and 1 Assistant Director).

Trip Details	Estimated Cost	
Conference: 2020 American		
Montessori Society Annual		
Conference		
Location: Dallas, Texas	Registration:	\$7,000
Dates: 03/13/20 - 03/15/20	Transportation:	\$6,000
Department: Office of Curriculum	Lodging:	\$6,100
and Instruction	Per Diem:	\$2,900
Participants: 11 (9 Teachers, 1	Total:	\$22,000
Principal, and 1 Assistant		
Director		
Funding Source: General Fund		

Gap Analysis:

In order for teachers to maintain their Montessori certification, our educational partner, the Institute for Guided Studies, requires attendance and participation in professional development opportunities

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related to Montessori education. The 2020 American Montessori Society Annual Conference will allow teachers and administrators to meet this requirement. Previously, Montessori teachers in the District have received professional development from the Institute for Guided Studies. However, as we prepare to expand the Montessori footprint in the District it is imperative that Montessori teachers and administrators cultivate a broader understanding of how Montessori educational practices foster progress with Common Core State Standards and best practices in all core subject areas.

Previous Outcomes:

This is the first proposed year of attendance at this conference.

Expected Outcomes:

It is expected that selected participants attending the 2020 American Montessori Society Annual Conference will be better prepared to serve as Montessori lead teachers and administrators in a public-school setting. A post-survey will be administered to evaluate the effectiveness of the participants' attendance at the national conference in support of workshop themes and implementation of knowledge gained. Finally, as a District we expect to see an acceleration of student performance and growth in the Montessori i-Ready scores in support of literacy and math for the 2020-2021 school year.

Strategic Plan Alignment:

Exceptional Talent

Financial Impact:

\$22,000 from the General Fund.

Contact for Item:

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Administrative Content

Appendix – DPSCD Detailed Schedules



DPSCD FY 2020 Monthly Cash Flows

\$ in thousands			2	.019									
	July		September	October	November	December	January	February	March	April	May	June	FY 20 Total
	Actual	Actual	Actual	Forecast*	Forecast	_							
Cash Receipts													
State Aid	\$ 41,009	41,367	\$ -	\$ 41,130	\$ 42,100	\$ 42,100	\$ 42,100	\$ 42,100	\$ 42,100	\$ 42,100	\$ 42,100	\$ 42,100	\$ 460,307
MPSERS (State Funded)	3,361	3,364	-	-	6,753	3,377	3,377	3,377	3,377	3,377	3,377	3,377	37,115
Enhancement Millage	1,246	-	-	4,496	5,628	769	-	4,019	2,570	1,996	1,002	-	21,725
Grants	4,511	12,970	51,455	3,033	10,671	25,544	16,159	21,328	23,176	10,095	23,050	16,304	218,294
Transfer from DPS	0	-	-	6,110	-	-	-	-	-	-	-	-	6,110
Transfers from GF Related Accounts	-	-	-	1,040	-	-	5,500	-	-	11,000	-	25,500	43,040
WCRESA	-	181	2,506	2,463	2,506	2,506	2,506	2,506	2,506	2,506	2,506	2,506	25,193
Food Service Reimbursement	4,852	2,453	325	3,811	3,811	2,000	3,811	2,855	3,811	2,855	3,811	3,811	38,207
Miscellaneous	1,672	1,283	372	1,477	750	750	750	750	750	750	750	750	10,804
Total Cash Receipts	56,651	61,618	54,657	63,560	72,219	77,045	74,202	76,934	78,289	74,678	76,594	94,347	860,794
Cash Disbursements													
MPSERS (Pass through)	\$ (3,361)	(3,361)	\$ (3,364)	\$ -	\$ -	\$ (6,753)	\$ (3,377)	\$ (3,377)	\$ (3,377)	\$ (3,377)	\$ (3,377)	\$ (3,377)	\$ (37,099)
Payroll Direct Deposit	(21,166)	(12,600)	(20,046)	(18,219)	(17,261)	(28,815)	(27,022)	(18,015)	(18,015)	(18,015)	(18,015)	(18,015)	(235,203)
Employee Withholdings	(6,174)	(4,477)	(4,590)	(9,113)	(6,214)	(6,485)	(11,826)	(6,485)	(6,485)	(9,728)	(6,485)	(6,485)	(84,549)
Employer Taxes	(1,740)	(1,443)	(1,696)	(3,217)	(2,071)	(2,162)	(3,942)	(2,162)	(2,162)	(3,243)	(2,162)	(2,162)	(28,161)
Fringe Benefits	(352)	(750)	(1,177)	(983)	(191)	(262)	(307)	(227)	(250)	(270)	(391)	(426)	(5,587)
Health	(4,495)	(204)	(8,368)	(5,355)	(5,355)	(5,355)	(5,623)	(5,623)	(5,623)	(5,623)	(5,623)	(5,623)	(62,869)
Pension (employee portion)	(2,110)	(1,524)	(1,568)	(3,071)	(2,020)	(2,108)	(3,843)	(2,108)	(2,108)	(3,162)	(2,108)	(2,108)	(27,836)
Pension (employer portion)	(6,874)	(5,095)	(5,116)	(9,942)	(6,386)	(6,665)	(12,154)	(6,665)	(6,665)	(9,998)	(6,665)	(6,665)	(88,893)
Accounts Payable	(22,081)	(12,849)	(22,429)	(12,673)	(15,905)	(14,600)	(14,600)	(15,600)	(15,600)	(15,600)	(14,600)	(14,449)	(190,985)
Capital Projects Accounts Payable	(677)	(86)	(277)	(1,500)	(2,000)	(2,000)	(2,000)	(7,000)	(2,000)	(2,000)	(7,000)	(2,000)	(28,540)
Food Service	(2,157)	(267)	(622)	(2,636)	(3,371)	(4,090)	(1,996)	(3,161)	(3,077)	(3,685)	(3,077)	(3,077)	(31,216)
Transfer to DPS	-	(74)	-	-	-	-	=	-	=	-	-	-	(74)
Other	(46)	(0)	(9)	(500)	(500)	(10,500)	(500)	(500)	(500)	(500)	(10,500)	(500)	(24,556)
Total Cash Disbursements	(71,233)	(42,729)	(69,262)	(67,210)	(61,274)	(89,796)	(87,190)	(70,923)	(65,861)	(75,199)	(80,002)	(64,887)	(845,566)
Net Cash Flow	(14,582)	18,889	(14,605)	(3,650)	10,945	(12,751)	(12,988)	6,012	12,428	(522)	(3,408)	29,460	15,228
Beginning Cash Balance	129,595	115,013	133,902	119,297	115,647	126,592	113,841	100,853	106,865	119,292	118,771	115,363	129,595
Net Cash Flow	(14,582)	18,889	(14,605)	(3,650)	10,945	(12,751)	(12,988)	6,012	12,428	(522)	(3,408)	29,460	15,228
Ending Cash Balance	\$ 115,013	133,902	\$ 119,297	\$ 115,647	\$ 126,592	\$ 113,841	\$ 100,853	\$ 106,865	\$ 119,292	\$ 118,771	\$ 115,363	\$ 144,823	\$ 144,823

DPSCD FY 2020 Other Cash Accounts

	J	uly	Д	ugust	Sept	ember	0	ctober	No	ovember	De	ecember	Ji	anuary	Fe	ebruary	March		April		May		June		
		ctual		Actual		tual		recast*		orecast		orecast		orecast		orecast	orecast		orecast	Fo	recast		recast	FY	20 Total
General Fund Cash Balance	\$ 1	15,013	\$:	133,902	\$ 11	9,297	\$ 1	115,647	\$	126,592	\$	113,841	\$	100,853	\$	106,865	\$ 119,292	\$	118,771	\$	115,363	\$	144,823	\$	144,823
Internal Service Fund and Fiduciary Account																									
Beginning Balance	\$,	\$	17,679	\$ 1	7,714	\$	17,749	\$	•	\$	•	\$,	\$	17,891	\$ •	\$	•	\$	17,997	\$	18,032	\$	17,643
(+) Liability Balance Transfer from DPS		35		35		35		35		35		35		35		35	35		35		35		35		424
(-) TIP And Workers' Compensation Claims		-		-				-		-		-		-		-	-		-		-		(3,000)		(3,000)
Ending Internal Service Fund Balance		17,679		17,714	1	7,749		17,785		17,820		17,855		17,891		17,926	17,962	—	17,997	—	18,032		15,068		15,068
Total General Fund and ISF Balance	\$ 1	32,692	\$:	151,616	\$ 13	7,046	\$ 1	133,431	\$	144,412	\$	131,697	\$	118,744	\$	124,791	\$ 137,254	\$	136,768	\$	133,395	\$	159,890	\$	159,890
Legal Fund																									
Beginning Balance	\$	1,153	\$	1,155	\$	1,157	\$	1,159	\$	1,162	\$	1,164	\$	1,166	\$	1,168	\$ 1,170	\$	1,173	\$	1,175	\$	1,177	\$	1,153
(+) Transfers in		2		2		2		2		2		2		2		2	2		2		2		2		27
(-) Transfers out	_	-		-		-		-		-		-				-	 		-		-				-
Ending Balance		1,155		1,157		1,159		1,162		1,164		1,166		1,168		1,170	1,173		1,175		1,177		1,179		1,179
Capital Projects Fund																									
Beginning Balance	\$	20,438	\$	17,645	\$ 1	7,679	\$	17,713	\$	16,707	\$	16,741	\$	26,775	\$	21,309	\$ 21,343	\$	21,377	\$	10,411	\$	20,445	\$	20,438
(+) Transfers in		34		34		34		34		34		10,034		34		34	34		34		10,034		34		20,408
(-) Payments for completed projects		(2,827)		-		-		(1,040)		-		-		(5,500)		-	-		(11,000)		-		(11,000)		(31,367)
Ending Balance		17,645		17,679	1	7,713		16,707		16,741		26,775		21,309		21,343	21,377		10,411		20,445		9,479		9,479
Rainy Day Fund																									
Beginning Balance	\$	35,773	\$	35,842	\$ 3	5,912	\$	35,981	\$	36,050	\$	36,119	\$	36,189	\$	36,258	\$ 36,327	\$	36,397	\$	36,466	\$	36,535	\$	35,773
(+) Transfers in	·	69		69	•	69		69		69		69		69		69	69		69		69	•	69		832
(-) Transfers out		_		_		_		_		-		_		-		_	_		-		_		_		_
Ending Balance		35,842		35,912	3	5,981		36,050		36,119		36,189		36,258		36,327	36,397	_	36,466	_	36,535		36,605		36,605
MILAF Investment																									
Beginning Balance	\$	6,456	\$	6,467	\$	6,479	\$	6,490	\$	6,502	\$	6,513	\$	6,525	\$	6,536	\$ 6,548	\$	6,560	\$	6,571	\$	6,583	\$	6,456
(+) Transfers in		12		12		12		12		12		12		12		12	12		12		12		12		138
(-) Transfers out		-		-		-		-		-		-		-		-	-		-		-		-		-
Ending Balance		6,467		6,479		6,490		6,502		6,513		6,525		6,536		6,548	6,560		6,571		6,583		6,594		6,594
Food Service																									
Beginning Balance	\$	21,760	\$	21,786	\$ 2	1,812	\$	21,839	\$	21,865	\$	21,891	\$	21,918	\$	21,944	\$ 21,970	\$	21,997	\$	22,023	\$	22,049	\$	21,760
(+) Transfers in		26		26		26		26		26		26		26		26	26		26		26		26		316
(-) Transfers out						-				-													(11,500)		(11,500)
Ending Balance		21,786		21,812	2	1,839		21,865		21,891		21,918		21,944		21,970	21,997	_	22,023	_	22,049		10,576		10,576
Total General Fund, ISF, Capital Projects, Rainy Day Fund, MILAF Investment, Food Service	\$ 2	15,587	\$:	234,655	\$ 22	20,228	\$ 2	215,717	\$	226,841	\$	224,269	\$	205,959	\$	212,150	\$ 224,756	\$	213,413	\$	220,184	\$	224,323	\$	224,323

Expenditures by Function – September 2019

	Budget to	o Actual Comparison (Current Month		Budget to Actual Comparison YTD									
	Budget Month of	Actual Month of	Variance		Budget YTD	Actual YTD	Variance							
	Sept-FY20	Sept-FY20	\$	%	Sept-FY20	Sept-FY20	\$	%						
FUNCTION LEVEL EXPENDITURES														
INSTRUCTION														
Elementary Programs	\$ 15,387,784 \$	15,406,119 \$	18,335	0%	20,192,013 \$	23,439,333 \$	3,247,320	16%						
Middle School Programs	1,454,222	1,523,949	69,727	5%	1,692,027	2,274,184	582,157	34%						
High School & Summer Programs	5,361,315	5,637,742	276,427	5%	7,419,740	8,410,891	991,151	13%						
Special Education	6,315,787	7,037,345	721,558	11%	7,903,463	10,743,412	2,839,949	36%						
Compensatory Education	3,662,484	8,692,329	5,029,845	137%	6,403,309	10,826,900	4,423,591	69%						
Career and Technical Education	308,508	303,407	(5,101)	(2%)	372,195	400,618	28,423	8%						
Adult/Continuing Education	80,017	147,977	67,960	85%	94,930	220,460	125,530	132%						
Total Instruction	32,570,117	38,748,868	6,178,751	19%	44,077,677	56,315,798	12,238,121	28%						
SUPPORTING SERVICES														
Pupil	6,233,661	6,337,674	104,013	2%	8,387,873	10,659,004	2,271,131	27%						
Instructional Support	6,784,780	5,404,444	(1,380,336)	(20%)	10,872,104	9,361,376	(1,510,728)	(14%)						
General Administration	461,846	350,718	(111,128)	(24%)	1,413,944	1,190,869	(223,075)	(16%)						
School Administration	4,276,574	3,897,949	(378,625)	(9%)	8,870,878	10,115,502	1,244,624	14%						
Business	866,522	2,318,280	1,451,758	168%	2,641,515	3,834,085	1,192,570	45%						
Maintenance & Operations	7,346,979	4,534,363	(2,812,616)	(38%)	20,468,262	15,259,441	(5,208,821)	(25%)						
Transportation	2,684,829	2,543,565	(141,264)	(5%)	4,788,820	4,555,900	(232,920)	(5%)						
Central Support Services	5,647,255	2,977,844	(2,669,411)	(47%)	11,988,519	9,078,489	(2,910,030)	(24%)						
School Activities	119,088	39,128	(79,960)	(67%)	350,676	146,938	(203,738)	(58%)						
Total Supporting Services	34,421,534	28,403,965	(6,017,569)	(17%)	69,782,591	64,201,604	(5,580,987)	(8%)						
Community Services	461,185	150,363	(310,822)	(67%)	593,198	196,474	(396,724)	(67%)						
TOTAL EXPENDITURES	\$ 67,452,836 \$	67,303,196 \$	(149,640)	(0%)	\$ 114,453,466 \$	120,713,876 \$	6,260,410	5%						